

WARBOYS PARISH COUNCIL

Terms of Reference of Committees

The following terms of reference for Committees were approved by the Council at a meeting held on 13th May 2013 -

Allotments Committee

To discharge the functions of the Council relating to allotments, including –

- Recommending the budget for allotments to the Council
- Determining the charge for allotments let by the Council
- Letting and determination of tenancies
- Approving terms and conditions for the letting of tenancies
- Acquisition and disposal of land for allotments

Finance and General Purposes Committee

- Recommending the budget and annual precept to the Council
- Recommending to the Council the salaries and allowances paid to employees
- Determining the allowances paid to Members under the Parish Basic Allowance scheme
- Determining the Chairman's allowance
- All matters relating to the land and premises owned by the Council including the setting of charges and terms and conditions of use
- Risk assessments and insurance of the Council's property and activities
- Management of the Council's asset register
- Determining the Council's systems of internal control and internal audit, including the appointment of the internal auditor.

Footpaths Committee

To discharge the functions of the Council relating to footpaths, including –

- Considering proposals for the creation, diversion and stopping up of footpaths, bridleways and other non-vehicular rights of way
- Liaison with the Warboys Walking Group in terms of the annual footpath programme
- The waymarking and maintenance of public rights of way within the Parish.

Leisure Areas Committee

To discharge the functions of the Council in terms of leisure facilities, play facilities and open spaces, including –

- Recommending the budget for leisure, play and open spaces to the Council
- The acquisition and disposal of land for leisure, play and open space purposes
- The management of land in the Council's ownership acquired for leisure, play and open space purposes, including the making of byelaws
- Ensuring the safety of land and equipment for use by the public

Planning Committee

To discharge the functions of the Council in terms of planning and development management, including –

Commenting on applications for planning permission for both development control (to Huntingdonshire District Council and Fenland District Council) and minerals extraction and waste disposal (Cambridgeshire County Council)

Commenting on the compliance or otherwise with planning conditions in respect of permissions granted

Commenting on development plan proposals by Huntingdonshire District Council, Fenland District Council and Cambridgeshire County Council

Commenting on the condition of listed buildings and the conservation area in the Parish.