

# WARBOYS PARISH COUNCIL

## Notice of Meetings

---

Notice is hereby given that the under-mentioned meetings will be held at the **Parish Centre, Warboys** on Monday, 14th May 2018 at 7.00 p.m. and I trust that it will be convenient for you to attend.

R. Reeves,  
Clerk to the Parish Council.

### ANNUAL MEETING OF THE PARISH COUNCIL

Apologies for absence

#### AGENDA

1. ELECTION OF CHAIRMAN

To elect the Chairman of the Parish Council for the ensuing municipal year.

2. APPOINTMENT OF VICE CHAIRMAN

To appoint the Vice Chairman of the Parish Council for the ensuing municipal year.

3. MINUTES

To confirm the Minutes of the meeting of the Council held on 9th April 2018 (copy attached).

4. MEMBERS' INTERESTS

To receive declarations from Members as to disclosable pecuniary and non-statutory disclosable interests and the nature of those interests in relation to any agenda item. (*See note below*)

5. PARISH COUNCIL ELECTION AND CO-OPTION

To note the outcome of the Parish Council election held on 3rd May (copy attached) and to co-opt persons to fill the two remaining vacancies on the Council. (Copies of expressions of interest received from two persons are attached.)

6. DISTRICT COUNCIL ELECTION

To note that Councillors G J Bull and Mrs J E Tavener were elected to Huntingdonshire District Council for the Warboys Ward at the election held on 3rd May 2018.

7. MATTERS ARISING

To consider any matters arising from the meeting of the Council held on 9th April 2018.

8. APPOINTMENT OF COMMITTEES

To appoint Members to Committees for the ensuing municipal year as set out in the attached report.

9. REPRESENTATION ON OUTSIDE ORGANISATIONS

To appoint representatives to outside bodies for the ensuing municipal year as set out in the attached report.

10. ATTENDANCE OF COUNCILLORS

To note attendances of Councillors at meetings of the Council and Committees over the past municipal year (copy attached).

11. CHEQUE SIGNATORIES

Arising from the decision of former Councillor Mrs M P Bucknell not to stand for re-election, to review the list of Members authorised to sign cheques on behalf of the Council.

12. PLANNING COMMITTEE

To receive the Minutes of the meeting of the Planning Committee held on 9th April 2018 (copy attached).

13. ANNUAL PARISH MEETING

To receive the Minutes of the Annual Parish Meeting held on 18th April 2018 (copy attached) and to consider any matters arising therefrom not appearing elsewhere on the agenda.

14. POLICE REPORT

To consider the position with regard to criminal activity and anti-social behaviour affecting the Parish over the past month.

15. ANNUAL GOVERNANCE STATEMENT

To approve the Annual Governance Statement for the Parish Council for 2017/18 for submission to the external auditors (copy attached – Internal Auditor’s report to follow).

16. AUDIT OF ACCOUNTS 2017/18

To approve the accounting statements of the Parish Council for the financial year 2017/18 for submission to the external auditors (copy attached).

17. SECTION 137 ALLOWANCE

To note that the Section 137 limit for local authorities has now been announced by the Ministry of Housing, Communities and Local Government for 2018/19 and has increased to £7.86 from £7.57 in the previous year.

18. LOCAL GOVERNMENT SALARY INCREASE

To receive a report from the Clerk on the implications of the local government pay award for 2018/19 (copy attached).

19. PROPOSED COMBINED HEAT AND POWER AND WASTE WATER TREATMENT PLANTS – WARBOYS LANDFILL SITE

To consider a report by the Clerk on the latest position and the funding of specialist assistance to represent the village (copy attached).

20. BATTLE'S OVER

(a) Notes

To receive the notes of the meeting of the working party held on 16th April 2018.

(b) Costs

To consider a report by the Clerk on the possible costs associated with the Battle's Over arrangements over the weekend of 10th/11th November 2018.

21. CAMBRIDGESHIRE AND PETERBOROUGH ASSOCIATION OF LOCAL COUNCILS

To consider an invitation from CPALC to join the organisation in 2018/19 at a cost of £588.43.

22. GRASS CUTTING

Following notification from the contractor engaged to cut Adams Lyons playground and Jubilee Park that he will no longer be able to provide the service after the end of May, to consider the engagement of an alternative contractor.

23. STREET NAMING

To consider whether to suggest names to the developers for the streets to be built at the development rear of Forge Way and at Great Pastures phase 2.

24. GENERAL DATA PROTECTION REGULATIONS

To consider a report by the Clerk on the implications for the Council of the General Data Protection Regulations (copy attached).

25. PENSIONS

The Clerk to report on a notification received from the Pensions Regulator advising that there is a legal duty for an employer to re-enrol eligible staff who have left a workplace pension scheme.

26. CORRESPONDENCE

To consider/note the following items of correspondence received since the previous meeting:-

(a) Countryside Voice

Spring 2018 edition published by CPRE

(b) Field Work

Spring 2018 edition published by CPRE

(c) Cambridgeshire Voice

Spring 2018 edition published by Cambridgeshire & Peterborough Branch of CPRE

(d) Local Wildlife

Spring edition published by the Beds., Cambs. and Northants Wildlife Trust.

27. OPEN FORUM

The Clerk to report on matters raised at the Open Forum following the previous meeting of the Council.

28. ACCOUNTS

To approve the payment of accounts for the past month as set out on the attached schedule.

29. BUDGETARY CONTROL

To receive the budgetary control statement for April 2018 together with the list of Parish Centre bookings for that month and the bank reconciliation for the last quarter of 2017/18 (copy attached).

## **OPEN FORUM**

Open Forum of ten minutes duration for members of the public to address Councillors.

## **PLANNING COMMITTEE**

Apologies for absence

### **AGENDA**

1. ELECTION OF CHAIRMAN

To elect the Chairman of the Committee for the ensuing municipal year.

2. APPOINTMENT OF VICE CHAIRMAN

To appoint the Vice Chairman of the Committee for the ensuing municipal year.

3. MINUTES

To confirm the Minutes of the meeting of the Committee held on 9th April 2018 (copy attached).

4. MEMBERS' INTERESTS

To receive declarations from Members as to disclosable pecuniary and non-statutory disclosable interests and the nature of those interests in relation to any agenda item. (*See note below*)

5. MATTERS ARISING

To consider any matters arising from the Minutes of the meeting of the Committee held on 9th April 2018.

6. DISTRICT COUNCIL DEVELOPMENT MANAGEMENT PANEL

To consider any matters appearing on the agenda for the meeting of the District Council's Development Management Panel to be held on 21st May 2018 that affect the Parish.

7. APPLICATIONS

To consider the application below submitted to the District Council for planning permission, together with any others received subsequent to the despatch of the agenda, and to note details of applications determined as set out on the attached schedule:-

Application 18/00776/REM – Land between Old Mill Avenue and Station Road and 43 Station Road (Great Pastures)

Approval of reserved matters following 16/02519/OUT – Appearance, landscaping, layout and scale – phase 2.

*(Note:*

*Members are reminded of the need to declare any disclosable pecuniary or non-statutory disclosable interests in any item appearing on the agenda or to be discussed at the meeting and to give the reason for the disclosure. Disclosure should be made at the commencement of the meeting or otherwise as soon as the interest becomes apparent*

*A Member who declares a disclosable pecuniary interest that has not been registered with Huntingdonshire District Council must register that interest with that authority within 28 days of the meeting.*

*A Member who has declared a disclosable pecuniary or non-statutory disclosable interest must leave the room when the item is being discussed, unless a dispensation has been granted by the Council. Applications for a dispensation using the approved form must be submitted to the Clerk prior to the commencement of the meeting for items appearing on the agenda or, in the event of an additional item, prior to that item being discussed.*

*Failure to comply with the legislation in relation to disclosable pecuniary interests is a criminal offence, subject to a maximum fine of £5,000 and/or disqualification from being a councillor for up to 5 years.)*