

WARBOYS PARISH COUNCIL

Notice of Meetings

Notice is hereby given that the under-mentioned meetings will be held at the **Parish Centre, Warboys** on Monday, 8th May, 2017 at 7.00 p.m. and I trust that it will be convenient for you to attend.

R. Reeves,
Clerk to the Parish Council.

ANNUAL MEETING OF THE PARISH COUNCIL

Apologies for absence

AGENDA

1. ELECTION OF CHAIRMAN

To elect the Chairman of the Parish Council for the ensuing municipal year.

2. APPOINTMENT OF VICE CHAIRMAN

To appoint the Vice Chairman of the Parish Council for the ensuing municipal year.

3. MINUTES

To confirm the Minutes of the meeting of the Council held on 10th April 2017 (copy attached).

4. MEMBERS' INTERESTS

To receive declarations from Members as to disclosable pecuniary and non-statutory disclosable interests and the nature of those interests in relation to any agenda item. (*See note below*)

5. CO-OPTION

To co-opt a person to the fill the current vacancy on the Council. (Copies of any expressions of interest received will be circulated at the meeting.)

6. MATTERS ARISING

To consider any matters arising from the meeting of the Council held on 10th April 2017.

7. APPOINTMENT OF COMMITTEES

To appoint Members to Committees for the ensuing municipal year as set out in the attached report.

8. REPRESENTATION ON OUTSIDE ORGANISATIONS

To appoint representatives to outside bodies for the ensuing municipal year as set out in the attached report.

9. ATTENDANCE OF COUNCILLORS

To note attendances of Councillors at meetings of the Council and Committees over the past municipal year (copy attached).

10. COMMITTEES

To receive the Minutes of the following meetings

(a) Allotments Committee held on 3rd April 2017 (copy attached); and

(b) Planning Committee held on 10th April 2017 (copy attached).

11. ANNUAL PARISH MEETING

To receive the Minutes of the Annual Parish Meeting held on 19th April 2017 (copy attached) and to consider any matters arising therefrom not appearing elsewhere on the agenda.

12. POLICE REPORT

To consider the position with regard to criminal activity and anti-social behaviour affecting the Parish over the past month.

13. ANNUAL GOVERNANCE STATEMENT

To approve the Annual Governance Statement for the Parish Council for 2016/17 for submission to the external auditors (copy attached).

14. AUDIT OF ACCOUNTS 2016/17

To approve the accounts of the Parish Council for the financial year 2016/17 for submission to the external auditors (copy attached).

15. HONORARY FREEMEN AND FREEWOMEN

(Item placed on the agenda at the request of Councillor England.)

To consider the nomination of persons to the title of Honorary Freemen and Freewomen of Warboys. (A copy of the report and criteria approved by the Council in December 2014 is attached.)

16. PARISH CENTRE – LEGIONELLA CONTROL

To consider a report by the Clerk on the outcome of a recent risk assessment of the Parish Centre for legionella (copy attached).

17. PURCHASE OF FLOOR POLISHER

To consider the purchase of a replacement floor polisher/scrubber for use at the Parish Centre in the event that a required replacement part for the current machine cannot be obtained.

18. JUBILEE CLOCK TOWER

The Clerk to report on action taken to install a further internal light in the Jubilee Clock Tower.

19. WARBOYS POST OFFICE

To note the receipt of confirmation from the Post Office that Warboys Post Office will relocate to the new Spar Store at 2-4 Mill Green on 1st June where it will become a main style branch.

20. PARISH COUNCIL CONFERENCE

To consider an invitation from the Cambridgeshire Police and Crime Commissioner to attend a Huntingdonshire Parish Council Conference at Cambridgeshire Constabulary Headquarters in Huntingdon on Friday, 15th September from 10.30 a.m. to 4.00 p.m.

21. BRITAIN'S BEST VILLAGE

To consider the submission of an entry in the nationwide competition for village of the year, a new Channel 4 series hosted by Penelope Keith.

22. CAMBRIDGESHIRE AND PETERBOROUGH ASSOCIATION OF LOCAL COUNCILS

To consider an invitation from CPALC to join the organisation in 2017/18 at a cost of £565.80.

23. CORRESPONDENCE

To consider/note the following items of correspondence received since the previous meeting:-

(a) Countryside Voice

Spring 2017 edition published by CPRE.

(b) Field Work

24. OPEN FORUM

The Clerk to report on matters raised at the Open Forum following the previous meeting of the Council.

25. ACCOUNTS

To approve the payment of accounts for the past month as set out on the attached schedule.

26. BUDGETARY CONTROL

To receive the budgetary control statement for April 2017, together with the list of Parish Centre bookings for that month and the bank reconciliation for the last quarter of 2016/17(copy attached).

OPEN FORUM

Open Forum of ten minutes duration for members of the public to address Councillors.

PLANNING COMMITTEE

Apologies for absence

AGENDA

1. ELECTION OF CHAIRMAN

To elect the Chairman of the Committee for the ensuing municipal year.

2. APPOINTMENT OF VICE CHAIRMAN

To appoint the Vice Chairman of the Committee for the ensuing municipal year.

3. MINUTES

To confirm the Minutes of the meeting of the Committee held on 10th April 2017 (copy attached).

4. MEMBERS' INTERESTS

To receive declarations from Members as to disclosable pecuniary and non-statutory disclosable interests and the nature of those interests in relation to any agenda item. (*See note below*)

5. MATTERS ARISING

To consider any matters arising from the Minutes of the meeting of the Committee held on 10th April 2017.

6. DISTRICT COUNCIL DEVELOPMENT MANAGEMENT PANEL

To consider any matters appearing on the agenda of the meeting of the District Council's Development Management Panel to be held on 15th May 2017 that affect the Parish.

7. APPLICATIONS

To consider applications submitted to the District Council for planning permission, together with any others received subsequent to the despatch of the agenda, and to note details of applications determined as set out on the attached schedule.

(Note:

Members are reminded of the need to declare any disclosable pecuniary or non-statutory disclosable interests in any item appearing on the agenda or to be discussed at the meeting and to give the reason for the disclosure. Disclosure should be made at the commencement of the meeting or otherwise as soon as the interest becomes apparent

A Member who declares a disclosable pecuniary interest that has not been registered with Huntingdonshire District Council must register that interest with that authority within 28 days of the meeting.

A Member who has declared a disclosable pecuniary or non-statutory disclosable interest must leave the room when the item is being discussed, unless a dispensation has been granted by the Council. Applications for a dispensation using the approved form must be submitted to the Clerk prior to the commencement of the meeting for items appearing on the agenda or, in the event of an additional item, prior to that item being discussed.

Failure to comply with the legislation in relation to disclosable pecuniary interests is a criminal offence, subject to a maximum fine of £5,000 and/or disqualification from being a councillor for up to 5 years.)